

Fast Charge California Project Extension and Cancellation Appeal Policy

Effective 03/03/25

All key terms are defined at the end of this policy.

1. Fast Charge California Closeout Schedule and Stakeholder Expectations

Incentive Recipients, Applicants, Collaborators, and key stakeholders such as Site Owners are expected to proactively manage their applications and monitor their project expiration dates. Incentive Recipients, Applicants, and Collaborators will be held to their current project due date unless an extension has been requested and approved in accordance with this policy.

Fast Charge California Project (FCCP) installations and final documentation must be completed and submitted to the Center for Sustainable Energy (CSE) in accordance with each application's listed due date. Eligible extensions may be granted to extend the application due date to no later than the final deadline listed for each incentive project listed below. No extension will be granted for an application past the final project deadline. The final project deadline must be adhered to below:

- Fast Charge California Project –Eastern, Central, Northern and Southern Regions (FCCP):
 - All FCCP installations must be completed and final documentation must be submitted to CSE by 11:59pm (Pacific Time) by **August 6, 2027**.

All Incentive Recipients, Applicants, and Collaborators are expected to complete their installations, interconnect the chargers, and submit all necessary documentation prior to each application's project deadline. It is up to the Applicants and Collaborators to meet all stated deadlines. Applicants and Collaborators should ensure that all submitted documentation complies with the *CALeVIP 2.0 Rebate Invoicing Procedures and Sample Supporting Documents* available on the [CALeVIP Document Library](#).

- Applicants and Collaborators who know their installations are not feasible or cannot be completed by the project deadline will not be eligible for an extension and should request a cancellation by contacting CSE (calevip@energycenter.org).
 - *Please note: Applications with the same installation site as GSPP1 or GSPP2 are ineligible for FCCP funding if the installation site had funds reserved on or after the date of 1 March 2025. **Applicants may not cancel their application in GSPP1 or GSPP2 to reset their timelines in a new FCCP project.***
- Applications funded by FCCP must be completed within a defined period to receive funding. All projects are allotted 450 total days from funds reserved to final completion.
- If an application exceeds these initial timelines, an extension must be requested and approved according to the policy outlined in this document. **All applications that expire without an approved extension are subject to cancellation. See Section 6 of this document for more information on cancellations and the appeal process.**

For general expectations of application progress timing, Applicants and Collaborators can review the Construction Progress Tracker (CPT) training video here: [CALeVIP CPT Training](#). Applicants must keep the CPT up to date throughout the application's life to communicate progress to CSE.

2. Requesting an Extension

A. Timing

Applicants and Collaborators are expected to proactively monitor their application due dates and request extensions, cancellations, or other application changes promptly. All application extension requests must be requested before the application due date. Extensions are not guaranteed, and Applicants and Collaborators must follow the criteria outlined in this policy.

Applicants and Collaborators are responsible for knowing their application's due date and are encouraged to request an extension as soon as they know one is needed. The application's current due date can be found by logging into your dashboard on CSE's application portal. All approved extension requests will receive an updated due date via email that will be updated within the dashboard on the application portal. Applicants and Collaborators may contact CSE if any questions or assistance is required regarding their application.

B. Extension Request Process

The process to request an extension will proceed as follows:

1. Requests for an extension must be made using the FCCP Extension Request Form. This form can be obtained in the [Document Library](#) on the CALeVIP website.
2. Complete the Extension Request Form and gather the appropriate required documentation as detailed within the specified Excusable Extension Reason listed within section 4 of this document. The completed FCCP Extension Request Form must be emailed along with any required documentation to calevip@energycenter.org. The Extension Request Form is designed to collect the minimum amount of information and documentation required to evaluate an extension request. The Applicants and Collaborators should send any additional documentation of project delays to support their request. Applicants and Collaborators must submit documentation that proves significant and consistent progress has been made on the project to date. Failure to provide the required information may result in a denial of the extension request. Additionally, if the information provided is found to be false or misleading, the extension request will be denied and may be considered in potential future application's review.
3. After reviewing the submission, additional information may be requested via email based on the request form responses and supporting documentation. CSE will then notify the Applicant and Collaborators of the new due date (if approved) or of the rejection reason (if denied).
4. If an extension is granted, the Applicant and Collaborators must continue tracking progress through the CPT. Applications that do not maintain the CPT may be cancelled.

4. Excusable Extension Reasons and Required Documentation

Extension requests are categorized as Excusable or Non-Excusable. If a delay is outside of Incentive Recipient, Applicant, and Collaborator control, it may be considered Excusable and eligible for an extension. The Applicant or a Collaborator must provide documentation that supports the reason for

the delay, as detailed in the table below. If the delay is within the Incentive Recipient, Applicant, and/or Collaborator’s control, it may be considered Non- Excusable and will not be considered for an extension and will be cancelled if not completed by its current due date.

Each application will be allowed a maximum of one (1) extension for up to 180-days. Whether applications are eligible for the full 180-day extension may vary based on the reason for the extension and will be determined by CSE during the extension request review process. Extensions will be assessed on a case-by-case basis and are not guaranteed.

- **If an application is encountering more than one delay at the same time, applicants should submit an extension request based on the most impactful and time-consuming reason. Please add information on other delays to the FCCP Extension Request Form on the [Document Library](#).**

Excusable Extension Reason	Required Documentation
Equipment Delivery Delay	<p>Email notification of delay and shipping estimated time of arrival from equipment supplier.</p> <p>Documentation including the following:</p> <ul style="list-style-type: none"> ✓ Type of equipment that is causing the delay ✓ Name of equipment supplier ✓ Equipment vendor contact information (name, email, and phone number) ✓ Order/invoice number
Utility Interconnection Delay	<p>Evidence of utility interconnection status/timelines.</p> <p>Documentation must include the following:</p> <ul style="list-style-type: none"> ✓ Utility contact information (name, email, phone) ✓ Installation address ✓ Expected timeline to complete the design <p>Upgrading major infrastructure, such as extensive timelines of upgrading substations, are not eligible for this Excusable extension.</p> <p>Note – if all other work on an application is complete, a utility interconnection extension will be granted until the FCCP final deadline, listed in Section 1 of this document.</p>
Labor Shortages for EVITP Certified Electricians	<p>A detailed explanation of the delay and evidence of difficulty scheduling/securing an EVITP-certified electrician</p> <p>The Applicant/Collaborator must show evidence that multiple EVITP-certified electricians or installers were contacted and the reason they could not complete the work. This Excusable Extension does not cover delays within the Applicant/Collaborator's control, such as insufficient scheduling or timing. Other labor shortage extension requests will not be allowed.</p>

Final Inspection Delay by Authority Having Jurisdiction (AHJ)	<p>Evidence of permit and final inspection processing status.</p> <p>Documentation must include the following:</p> <ul style="list-style-type: none"> ✓ AHJ representative contact information (name, email, phone) ✓ Permit number <p>Additional optional support information that can help:</p> <ul style="list-style-type: none"> ✓ Screenshot from AHJ permit portal ✓ Expected date the final inspection will be issued ✓ Evidence that delay is due to AHJ
Extraordinary Events	<p>Unforeseeable events that would have been impossible to plan for using commercially reasonable methods, such as natural disasters. Eligibility for an extension based on the delay is up to the discretion of CSE and must be outside of the Applicant and Incentive Recipient’s control.</p>

5. Non-Excusable Delays

Delays that are within an Applicant/Collaborator’s control will be considered Non-Excusable, and are not eligible for extensions:

1. **Unreasonable Delay Between Application Readiness and Beginning of Construction**

The purpose of FCCP is to facilitate the rapid deployment of EV charging infrastructure. If an application equipment is on hand and has available labor, the **application is considered ready for construction.**

2. **Lack of Communication with CSE**

CSE will make commercially reasonable efforts to follow up with the Incentive Recipient, Applicant, Collaborators, and Site Owner regarding application milestones and delays via email*. If CSE does not receive a response to progress update emails or milestone update requests from the CPT, projects will become ineligible for extensions.

Expected Timeframes: CSE will follow up an additional follow-up email, if a response is not received by the deadline, CSE will consider the application abandoned and the application will become ineligible for extensions. Additionally, response notifications of milestones from the CPT are also required and failure to respond within seven (7) calendar days from the milestone date in the CPT could result in ineligibility for extensions.

**Note: Applicants and Collaborators are responsible for maintaining accurate contact information and informing CSE of any changes of the primary point of contact for the application.*

Applicant/Collaborators should utilize the application contact list to inform CSE of changes to their preferred contact persons. Delays resulting from the Applicant/Collaborator's failure to update the primary point of contact are Non-Excusable.

3. Project Redesign or Charger Relocation:

Delays for redesign, including permitting, utility redesign, charger relocation, or easement issues, will not be eligible reasons for an extension. Any delays associated with changing the location of chargers will not be considered an excusable extension reason and those applications will be cancelled, as applications are expected to have received final issued design plans prior to submitting their application.

6. Cancellations

Applicants and Collaborators should be aware of and are responsible for managing their current due date(s) at all times.

Applications are automatically cancelled if the required information is not submitted by midnight of the current due date.

Appeals of cancelled applications are not guaranteed and may be granted on a case-by-case basis at CSE's discretion. Decisions as to cancellation appeals are final and unappealable. A cancellation appeal will not be granted if the Applicants and Collaborators forgot a due date or mismanaged application timelines. A cancelled application can only be appealed and reactivated once and must be requested within thirty (30) days of the cancellation date.

A cancellation appeal must be documented in the same way as an extension request. Applicants and Collaborators will be required to provide clear documentation of application progress since the cancellation date and/or the most recent due date. Documentation must show that the reason for the most recent extension has been resolved and/or that substantial progress has been made through photos of construction progress or other documentation.

A cancellation appeal will not be granted if an extension has already been granted.

7. Contact Information

Please email calevip@energycenter.org for extension and cancellation appeal requests with the required documentation in section 4 and 6 of this document. Applicants and Collaborators should include "Extension Request" or "Cancellation Appeal Request" in the subject line of the email with their application number in the body.

8. Important Definitions:

1. Applicant: The individual or entity designated by the Incentive Recipient as the Applicant on the Application. The Incentive Recipient may replace the Applicant with a different Applicant at any time by submitting a fully completed and executed Applicant Reassociation Form.

2. Checkpoint Milestone: Beginning on the application's Funds Reserved Date, an Applicant has 90 days to fulfill the Checkpoint Milestone. To pass the Checkpoint Milestone, an Applicant will need to upload proof of the order for the site's charging equipment and switchgear, Issued Permit, and Final Utility Service Design. After passing the Checkpoint Milestone, Applicants are not permitted to change their charging equipment unless the company supplying the chargers discontinues operations and is unable to fulfill the equipment order. Any Application failing to pass the Checkpoint Milestone within 90 days of their Funds Reserved Date will be cancelled.
3. Collaborator: An individual who is added by the Applicant to an Application that can act on the Applicant's behalf. The Applicant is responsible for verifying any application information added by a Collaborator. If the Incentive Recipient determines that a collaborator is no longer representing them or acting on their behalf, the collaborator can be removed at the Incentive Recipient's discretion. Both the Applicant and the Incentive Recipient shall have the sole and absolute discretion to remove a Collaborator. Once removed, the Collaborator shall not be allowed to act in connection with the Application.
4. Due Date: The date by which an installation must be complete with final documentation, project costs, and the Installation Data Form submitted to the user dashboard. For applications without an extension, this date will be 450 days from the application's funds reserved date. After Checkpoint Milestone approval, the active due date will be visible on the user dashboard next to your application. Granted extensions will result in an updated due date.
5. Incentive Recipient: The Incentive Recipient, previously referred to as the Applicant Organization, is the person or entity that is identified in the Application as the person or entity that will receive the incentive funding after completion of an eligible installation. The FCCP Implementation Manual and the FCCP Terms and Conditions make the Incentive Recipient and the Applicant jointly and severally financially responsible for both the rebate funds issued for any repayment of any portion of the rebate that may be required under the FCCP Implementation Manual and/or the FCCP Terms and Conditions. Any previous references to "Applicant Organization" will here on out adhere to this Incentive Recipient definition.
6. Site Owner: The entity that owns and controls the Installation Site, in full or in part, and grants authorization for the Proposed Installation to occur in adherence with all program requirements.