Alameda County Incentive Project Application Guide*

Application Checklist

Make sure you have the following information gathered prior to starting your application.

Applicant Organization (Organization Receiving Rebate)

- ❏ Applicant Type (e.g., Business, non-profit, public entity)
- ❏ Applicant Organization Name (Must match Site Verification Form)
- ❏ Applicant Organization Address and Mailing Address
- ❏ Tax Identification Number (TIN) / Employer Identification Number (EIN)

Application Manager (May differ from Applicant Organization)

- ❏ Application Manager Name & Contact Info

Installation Site

- ❏ Installation Address (Must match Site Verification Form)
- ❏ Installation Cross Streets and Nearest Business
- ❏ Site Type and Site Use
- ❏ Site Electricity Bill (Required to qualify for partner funding)

Chargers & Network Provider

- ❏ Charger(s) Make & Model(s) (no "other" for DCFC, must pick from the Eligible Equipment List)
- ❏ # of each make/model (including # connectors per make/model)
- ❏ Choice of network provider (Undecided is ok)

Terms & Conditions

- ❏ Read Terms & Conditions (AKA Project Requirements, see Implementation Manual)

Additional Information

- ❏ Is installation on tribal land?
- ❏ Affordable housing status (for MUD sites only)
- ❏ # of parking spots on site
- ❏ # of EV charging stalls on site after installation
- ❏ Is there an existing EV charging need on site?
- ❏ Public accessibility of chargers
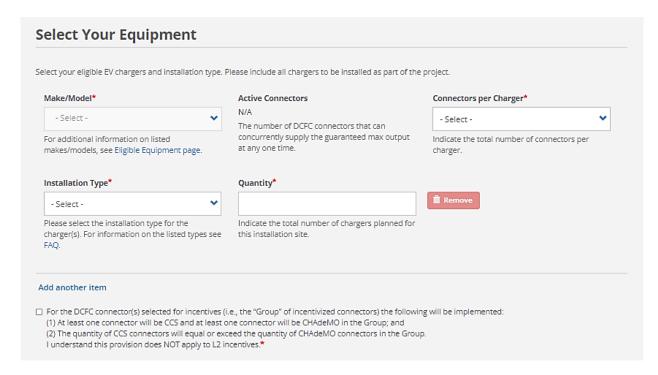- ❏ Charger Ownership and Operation
- ❏ Who will claim LCFS Credit?

Application Process

STEP 1: Select Installation Site Type

- The site type determines which type of equipment you're eligible to apply for.

STEP 2: Select Your Equipment from the Eligible Equipment List

- Choose your charger make/model
- Active Connectors field will automatically populate for DCFC
- Connectors per charger
- Quantity of chargers
- Charger/Installation type: New, Stub-Out, Replacement/Make-ready
- Check the box confirming that you agree to the DCFC requirements

STEP 3: Select Network Provider

- Not required at time of application, but will be required for application approval

STEP 4: Review Project Requirements and Accept

STEP 5: Enter Applicant Organization Information

- Applicant type (business, public entity, etc.)
- Organization name
- TIN (Tax Identification Number)
- Applicant organization address
- Relationship to the site (owner, EVSP, contractor, etc.)
- Application manager information

STEP 6: Declarations

- Have you declared bankruptcy in the last five years?
- Do you have threatened legal actions by or against you?
- Do you have any pending legal actions by or against you?
- Do you have any loan defaults?
- Do you have any outstanding judgements?

STEP 7: Addresses

- Installation address
- Mailing address

STEP 8: Installation Details

- Closest business to chargers
- Tribal land status
- Affordable housing (MUD only)
- Public accessibility

STEP 9: Research Questions

- Existing need for chargers
- Fee information
- Who will own the chargers?
- Who will operate the chargers?
- Total parking stalls dedicated to charging
- Who will claim the potential value of Low Carbon Fuel Standard (LCFS) credits generated by EV charger(s) installed as part of this application?

STEP 10: Power Provider Information

- PG&E Customers *with* EBCE service must provide Service Account #s to be eligible for partner funds

Which entity provides power to the site?*

PG&E with East Bay Community Energy (EBCE) service ▾

If you have a PG&E bill, please check the electricity bill associated with the installation site to confirm whether you are opted in to the EBCE service. To learn how to confirm your power provider, see FAQ.

What is the electric service account number associated with the site?*

For example: 1000000000-1. Your electric account number can be found at the top right corner of your utility bill. To view a sample bill, see FAQ
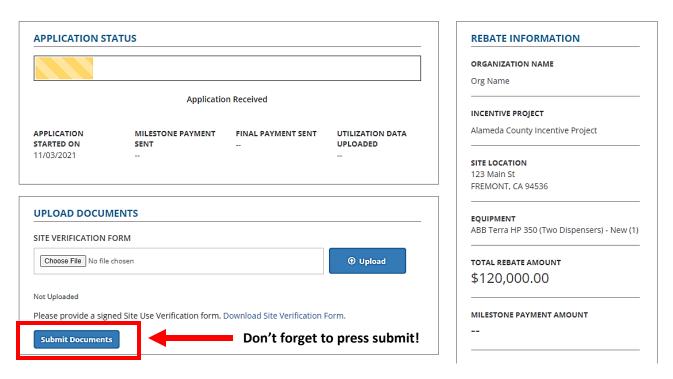
STEP 11: Submit Application

STEP 12: Upload Documents

- [Site Verification Form](#) is due within five calendar days of application submittal
- **Don't forget to upload and press SUBMIT – see detail below**

Other Application Resources

[Alameda County Incentive Project Landing Page](#)

[Implementation Manual for Alameda County Incentive Project](#)

[Alameda County Eligible Equipment List](#)

[Sample Supporting Documents](#)

[CALeVIP Connects](#)